

HICKMAN COUNTY GOVERNMENT
OFFICE OF PLANNING & ZONING

#14, Hickman County Courthouse • Centerville, TN 37033
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BUILDING PERMIT CHECKLIST

- () **Septic permit.**
- () **Site plan, in duplicate, and drawn to scale showing existing and proposed structures.**
- () **One set of construction Documents**
- () **Fill out a Building Permit Application. (Form PZ-101)**
- () **Fill out a Homeowner Affidavit (except licensed contractors). (Form PZ-104)**
- () **Submit Proof of Workers Compensation Insurance. (if exempt, use Form No. PZ-105)**
- () **Obtain a copy of portable toilet rental agreement or receipt, if required.**
- () **Have applicant read and sign “Inspection Procedures”. (Form No. PZ-103)**
- () **Have applicant fill out an “Application For 911 Address”. (Form No. PZ-106)**
- () **Complete the laminated “Building Permit” using a permanent marker type pen.**
- () **Calculate the building permit fees and collect.**
- () **Calculate the adequate facilities tax and collect.**